



GAME HOSTING GUIDELINES

The Far West Regional League (FWRL) has established the following guidelines so that all teams are aware of the responsibilities of the host team/club, the venue and State Association FWRL Representative when hosting FWRL games. For purposes of this document, the term “Venue” shall pertain to the site of the FWRL competition; “Host” shall pertain to the hosting teams/clubs of the FWRL competition. The FWRL has divided the Hosting of games into three types of categories:

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|-----------|----------------------------------|-------------------------------------------|
| A) | SINGLE GAME | One field—one game |
| B) | MID-SIZE MULTIPLE GAMES | One to three fields—multiple games |
| C) | LARGE-SIZE MULTIPLE GAMES | Four or more fields—multiple games |

Where applicable, Host and Venue are required to enter into an agreement with the FWRL outlining responsibilities of each in relation to the FWRL.

A FWRL Site Coordinator shall be designated for all games. FWRL Rules are specific as to the duties and responsibilities of the Site Coordinator:

“1.09 Site Coordinators

The FWRL Commissioner shall approve all Site Coordinators. In cases where participating FWRL is hosting multiple games at a local site, the host FWRL team must provide a Site Coordinator for the FWRL event.

1.10 Site Coordinators Duties and Responsibilities

The Site Coordinator’s duties and responsibilities under the jurisdiction of the FWRL Committee shall include but not be limited to:

- (a) Serving as a liaison between the FWRL and participating teams on site;*
- (b) Establishing a central location for site headquarters;*
- (c) Ensuring that the game fields are ready for play;*
- (d) Collecting and distributing Referee Game Reports;*
- (e) Collecting, recording and distributing appropriate Referee Game Fees;*
- (f) Forwarding Referee Game Reports to the FWRL at the conclusion of the event;*
- (g) Completing any other duties as assigned by the FWRL Committee.”*

Any questions should be directed to the FWRL Commissioner’s Office.

Note: These Guidelines may be updated from time to time. Please check www.regioniv.com for the latest copy of these guidelines and updates.

US YOUTH SOCCER REGION IV



GAME HOSTING GUIDELINES

A) SINGLE GAMES

One field—one game

FIELD

Host to provide playing fields and bear normal costs related to the hosting of FWRL games. Host shall be responsible for condition of fields insuring that fields meet the standards of the FWRL and its teams.

SITE COORDINATOR

Host Team/Club Manager or designate to serve as Site Coordinator. Approval of FWRL Commissioner required.

REFEREES

Site Coordinator to work with the FWRL State Representative for the local assignment of game officials. Game Officials List to be provided to FWRL Commissioner's Office by the FWRL State Association Representative no later than 7 days prior to game. FWRL State Association Rep and FWRL Commissioner's Office to be notified of any changes to game officials. Referee to file game report to FWRL Commissioner's Office on line and submit written report as per FWRL Rules.

POST GAME REPORT

Site Coordinator to submit Venue Report within 48 hours of conclusion of event.

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US YOUTH SOCCER REGION IV



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B) MID-SIZE MULTIPLE GAMES One to three fields—multiple games

FIELD

Host to provide playing fields and bear normal costs related to the hosting of FWRL games. Host shall be responsible for condition of fields insuring that fields meet the standards of the FWRL and its teams.

SITE COORDINATOR

Host Team/Club Manager or designate to serve as Site Coordinator. Approval of FWRL Commissioner required. Site Coordinator may recruit volunteer Field Marshals to assist in the oversight of games.

HOTELS FOR VISITING TEAMS

Site Coordinator to provide list of local hotels for visiting teams to FWRL for distribution.

REFEREES

Site Coordinator to work with the FWRL State Representative for the local assignment of game officials and for 1 or 2 fields shall serve as the Referee Coordinator for the games responsible for any assignment changes to be made in conjunction with the local assignor. Game Officials List to be provided to FWRL Commissioner's Office by the FWRL State Association Representative no later than 7 days prior to game. FWRL State Association Rep and FWRL Commissioner's Office to be notified of any changes to game officials. Referee to file game report to FWRL Commissioner's Office on line and submit written report as per FWRL Rules.

REFEREE COORDINATOR

If three fields are utilized then due to the number of games and officials needed to cover all games, a Local Referee Coordinator is required to be on site before (no later than one hour prior to the first game) and during FWRL games to handle any last minute changes to assignments and to assist the Site Coordinator with any matters related to the referees.

POST GAME REPORT

Site Coordinator to submit Venue Report within 48 hours of conclusion of event.

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C) LARGE-SIZE MULTIPLE GAMES Four or more fields—multiple games

FIELD

Host to provide playing fields and bear normal costs related to the hosting of FWRL games. Host shall be responsible for condition of fields insuring that fields meet the standards of the FWRL and its teams.

SITE COORDINATOR

Host Team/Club Manager or designate to serve as Site Coordinator. Approval of FWRL Commissioner required. Site Coordinator may recruit volunteer Field Marshals to assist in the oversight of games.

HOTELS FOR VISITING TEAMS

Site Coordinator to provide list of local hotels for visiting teams to FWRL for distribution.

REFEREES

Site Coordinator to work with the FWRL State Representative for the local assignment of game officials. Game Officials List to be provided to FWRL Commissioner's Office by the FWRL State Association Representative no later than 7 days prior to game. FWRL State Association Rep and FWRL Commissioner's Office to be notified of any changes to game officials. Referee to file game report to FWRL Commissioner's Office on line and submit written report as per FWRL Rules.

REFEREE COORDINATOR

Due to the number of games and officials needed to cover all games, a Local Referee Coordinator is required to be on site before (no later than one hour prior to the first game) and during FWRL games to handle any last minute changes to assignments and to assist the Site Coordinator with any matters related to the referees.

POST GAME REPORT

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